

Summary Delegated Powers Report

TITLE	Creation of Fixed Term Deputy Monitoring Officer Post
DATE OF DECISION	29 th June 2015
DECISION TAKER	Assurance Director (Davina Fiore)
SUMMARY OF DECISION	To create a fixed term Deputy Monitoring Officer post for up to three days a week until the end of December 2015 to carry out the detailed work on the committee structure and constitution review. A review of the Committee structure is due to take place following the Council's move to a committee system of governance rather than a cabinet model. A review of the constitution is linked to this. The risk of not carrying this out is that the Council's decision making process is ineffective and does not reflect best practise, which could lead to delays and/or decisions being challenged. The post is currently subject to job evaluation and will be funded from Governance reserves (carry forwards from 2014/15 from cost centre 10391).
AUDIT TRAIL OF DECISION – RETAINED AND WHERE?	Assurance Group Management shared drive

DECISION TAKER'S STATEMENT

I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations.

I authorise the above decision

Signed Davina Fiore

Designation Assurance Director

Date 29th July 2015